



Announcement from Sonoco: Welcome to Coupa

June 22th, 2022

Dear Prospective Sonoco Supplier,

Sonoco Products Company is utilizing Coupa, a cloud-based spend and supplier information management tool. Sonoco encourages all Suppliers to register in Coupa as part of our Supplier Enablement process. Coupa provides an easy way to securely update all Supplier information, and indirect suppliers are encouraged to register for an effortless Coupa Supplier Portal (CSP) where purchase orders, invoices, and purchasing contracts are stored and can be accessed electronically.

Join the Coupa Supplier Portal!

When you become a Sonoco Supplier, you will receive a registration email via Coupa. This email transmits a secure, unique link for accessing Sonoco's External Supplier Request for Information form. Your completion of this form collects the information that Sonoco needs to start doing business with you and finalizes the onboarding process for Sonoco. With the initial email from Coupa, Suppliers will also receive a link to enroll in the Coupa Supplier Portal. Already a Sonoco Supplier? You can create a Coupa Supplier Portal account at any time and link your account to Sonoco's.

We encourage all Suppliers, who conduct orders through Coupa, to use the CSP to streamline the process of receiving POs and sending invoices. Your CSP account will simplify and digitize your procurement communications with Sonoco!

Contact Us

If you have any additional questions about being a Sonoco supplier, please contact our Supplier Enablement team at CoupaSupplierEnablement@Sonoco.com in the US and Canada, or Coupa.Europe@sonoco.com, Coupa.LATAM@sonoco.com or Coupa.APAC@sonoco.com in those respective regions.

Learn more about being a Sonoco Supplier at our Supplier Resource page and see our Coupa Corner to learn more about Coupa and its functions, utilization. <https://www.sonoco.com/about/supplier-resources>.

Thank you for becoming a valued Sonoco Supplier and for partnering with us to improve and modernize our procurement processes!

Sincerely,

Sonoco Products Corporation Supplier Enablement Team

Better Packaging.
Better Life.[®]